

CORRECTIONAL PLANT MANAGER II, DOC

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: February 14-17, 2006

Collective Bargaining Identification: S12

Job Analysis Conducted By: Susan Trevino, Selection Analyst
Selection Services Section

Number of Incumbents: There are 13 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated 3/7/06.

Names of the Subject Matter Expert(s) and their background:

Dwayne Nevis, Correctional Plant Manager II

Mr. Nevis currently works as a Correctional Plant Manager II at the California Correctional Center. He has worked as a Correctional Plant Manager II for one year. He has been with the CDCR for twenty-one years.

Vimal Singh, Correctional Business Manager I

Mr. Singh current works as a Correctional Business Manager I at the California State Prison, Solano. He has worked as a Correctional Business Manager I for eight months. He has been with the CDCR for seventeen years.

Dan Leon, Correctional Business Manager II

Mr. Leon currently works as a Correctional Business Manager II at the California State Prison, Corcoran. He has worked as a Correctional Business Manger II for one year and as a Business Manager II for twelve years. He has been with the CDCR for eighteen years.

CORRECTIONAL PLANT MANAGER I, DOC INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- State Personnel Board Job Specification,
- Selection Services Job Analysis – Correctional Plant Supervisor, DOC
- State of Washington Class Specification – Plant Manager I
- State of Illinois Class Specification – Corrections Maintenance Craftsman
- Duty Statements

Other sources were viewed for information (e.g. Exam History File, Personnel Services' Class file, DPA Allocation Guideline); however, the information was not relevant to the job analysis and therefore not included.